

# GMHB EXHIBIT 273

## Alison Van Gorp

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**From:** Alison Van Gorp  
**Sent:** Friday, July 12, 2024 3:34 PM  
**To:** Horwith, Isaac; Jeff Thomas; Adam Zack  
**Cc:** AHC Plan Review  
**Subject:** RE: Affordable Housing Committee Plan Review Program - check in

Hi Isaac – Our schedule is packed with everything that we need to complete by the end of the year. We haven't had time to get to the implementation strategy you've requested. We will follow up once we have the capacity to engage on this.

-Alison

### Alison Van Gorp

Deputy Director  
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**From:** Horwith, Isaac <Isaac.Horwith@kingcounty.gov>  
**Sent:** Tuesday, June 18, 2024 12:33 PM  
**To:** Alison Van Gorp <alison.vangorp@mercergov.org>; Jeff Thomas <jeff.thomas@mercerisland.gov>; Adam Zack <adam.zack@mercerisland.gov>  
**Cc:** AHC Plan Review <AHCplanreview@kingcounty.gov>  
**Subject:** Affordable Housing Committee Plan Review Program - check in

Hi Alison,

Isaac Horwith from the Affordable Housing Committee (AHC) here. I wanted to follow up on our communication a few months ago. I know you said you were working on a compressed time schedule. Do you have a sense of when Mercer Island will submit to the plan review program?

We are encouraging jurisdictions to submit as soon as possible so the AHC can have a chance to deliver a letter with enough time for the jurisdiction to incorporate any feedback on the draft before final adoption. If Mercer Island submitted by July 5 the next meeting the AHC could consider and potentially approve a comment letter is the September 5 meeting. If Mercer Island submitted later in July, then the next possible AHC meeting would be October 3. We can't guarantee an exact date but staff's goal is for the review period to stay as close to the two month estimate as possible.

For your awareness, we updated the [Housing-focused Draft Comprehensive Plan Review Guide](#) to include some common gaps we have seen in jurisdiction's submissions so far. You can also read the comment letters the AHC has already approved in the "housing-focused draft comprehensive plan review program" drop down [on the Affordable Housing Committee website](#) to give you a sense of what the letters are like and what the AHC is recommending to jurisdictions.

We're available to meet to talk this through with you and can provide some technical assistance as you prepare your submission. For any questions, please reach out to me and AHC staff at [AHCplanreview@kingcounty.gov](mailto:AHCplanreview@kingcounty.gov).

Thank you!

**Isaac Horwith**

Senior Housing Planner  
Housing and Community Development Division  
King County Department of Community and Human Services  
W: 206-477-7813



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**From:** Horwith, Isaac <[Isaac.Horwith@kingcounty.gov](mailto:Isaac.Horwith@kingcounty.gov)>  
**Sent:** Tuesday, March 19, 2024 4:08 PM  
**To:** Alison Van Gorp <[alison.vangorp@mercergov.org](mailto:alison.vangorp@mercergov.org)>  
**Cc:** AHC Plan Review <[AHCplanreview@kingcounty.gov](mailto:AHCplanreview@kingcounty.gov)>; Adam Zack <[adam.zack@mercerisland.gov](mailto:adam.zack@mercerisland.gov)>; Jeff Thomas <[jeff.thomas@mercerisland.gov](mailto:jeff.thomas@mercerisland.gov)>; Daffern, McCaela <[mdaffern@kingcounty.gov](mailto:mdaffern@kingcounty.gov)>  
**Subject:** RE: Mercer Island Comp Plan

Hi Alison,

Thanks for reaching out and sharing your draft housing element, and apologies for my delay. Before we dive into reviewing your draft plan, we need some additional materials. We are requesting each jurisdiction submit:

- the housing-related components of its draft comprehensive plan (in addition to the housing element, that might be the land use element and any housing technical appendices/needs assessments, whatever you need to share to show your draft plan is aligned and responsive to all parts of the CPP Housing Chapter);
- a draft land use map;
- a [CPP completeness checklist](#); and
- a [draft implementation strategies workbook](#).

You should send a complete submission to [AHCplanreview@kingcounty.gov](mailto:AHCplanreview@kingcounty.gov). Affordable Housing Committee (AHC) staff will draft a comment letter which the AHC members will review and approve. **This process is expected to take 2 – 5 months.** There are more steps and details in the [Housing-focused Draft Comprehensive Plan Review Guide](#), which should help you to understand the whole process. You can find other resources in the “Housing-focused Draft Comprehensive Plan Review Program” drop down on the [Affordable Housing Committee website](#).

Please let me know if you want to meet to talk this through before you submit.

Thanks. I’m looking forward to learning more about Mercer Island!

**Isaac Horwith**

Affordable Housing Planning Program Manager  
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**From:** Alison Van Gorp <[alison.vangorp@mercergov.org](mailto:alison.vangorp@mercergov.org)>

**Sent:** Friday, March 15, 2024 4:16 PM

**To:** Horwith, Isaac <[Isaac.Horwith@kingcounty.gov](mailto:Isaac.Horwith@kingcounty.gov)>

**Cc:** AHC Plan Review <[AHCplanreview@kingcounty.gov](mailto:AHCplanreview@kingcounty.gov)>; Adam Zack <[adam.zack@mercerisland.gov](mailto:adam.zack@mercerisland.gov)>; Jeff Thomas <[jeff.thomas@mercerisland.gov](mailto:jeff.thomas@mercerisland.gov)>

**Subject:** RE: Mercer Island Comp Plan

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Hi Issac – Please find Mercer Island’s draft Housing Element, attached, for AHC review. As I mentioned last week, we would like to set up a meeting to walk you thru the draft and get your initial thoughts as soon as you’re able. Our Planning Commission will be completing their initial review of the draft over the next few weeks, and we’ll be holding a public open house event on the full Comp Plan draft on May 1. The Public Hearing and final PC recommendation are scheduled for June. Things are moving fast right now so we’d love to get our review underway with your team.

Thanks,  
Alison

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**From:** Alison Van Gorp

**Sent:** Friday, March 8, 2024 5:35 PM

**To:** 'isaac.horwith@kingcounty.gov' <[isaac.horwith@kingcounty.gov](mailto:isaac.horwith@kingcounty.gov)>

**Cc:** 'AHCplanreview@kingcounty.gov.' <[AHCplanreview@kingcounty.gov](mailto:AHCplanreview@kingcounty.gov)>; Adam Zack <[adam.zack@mercerisland.gov](mailto:adam.zack@mercerisland.gov)>; Jeff Thomas <[jeff.thomas@mercerisland.gov](mailto:jeff.thomas@mercerisland.gov)>

**Subject:** Mercer Island Comp Plan

Hi Isaac – I saw your presentation for the King County Planning Directors group a couple weeks ago. I wanted to reach out to touch base about Mercer Island’s progress/timing for our periodic update. We are currently working to complete a first draft of our Housing Element with a Housing Work Group composed of 3 city council members and 2 planning commissioners. This draft should be completed March 14 and it will then be transmitted to the full Planning Commission for their review beginning March 20. We are working on a very compressed schedule for the next several months to ensure that we are able to complete the periodic update as well as accompanying code amendments by the Dec 31 deadline. Thus, I wanted to reach out and start to get us into your queue for plan review.

We are planning to submit the Housing Work Group’s draft to King County for AHC review on ~ March 15. I was wondering if we could schedule a meeting shortly thereafter to walk you/your team through the draft and discuss any initial questions/concerns you may have? Do you have availability on March 18-19? We are thinking it would be helpful to do this initial walk through prior to meeting with the Planning Commission on March 20.

Thanks,  
Alison

**Alison Van Gorp**

Deputy Director

City of Mercer Island | Community Planning & Development

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